



HELPING PEOPLE. CHANGING LIVES.

Main Office: 469 East Ohio Street, Circleville, OH 43113-2034
Phone: 740-477-1655
Fax: 740-474-9277
Website: www.picca.info
Executive Director: Andrew Binegar

JOB POSTING

DEPARTMENT: Early Childhood

POSITION TITLE: Substitute Bus Driver

SALARY RANGE: Based on qualifications and years of experience

HOURS: Monday through Thursday following public school schedule for days in session.
Scheduled as needed.

JOB SUMMARY: Provide transportation services to children assigned to Head Start classes daily, field trips and other transportation services as scheduled.

QUALIFICATIONS: High School Diploma
Commercial Driver License (CDL Class B or C) or willing to train for licensure
Experience Preferred

DIRECT DEPOSIT ELECTRONICALLY FOR COMPENSATION IS REQUIRED.

DEADLINE FOR APPLICATION: Until position is filled

SEND RESUME' AND COVER LETTER TO THE ATTENTION OF: Debra West, Transportation Coordinator. Application or resume may be mailed to: Corwin Center Head Start, 145 E. Corwin St., Circleville, OH 43113; faxed to 740-477-3319 or emailed to dwest@picca.info

PICCA is an Equal Employment Opportunity Employer

Affirmative Action Policy Statement:

The Pickaway County Community Action Org. Inc. (hereinafter referred to as PICCA) hereby declares and affirms its commitment to equal opportunity in employment and provision of services. PICCA will comply with all requirements of the Civil Rights Act of 1964 and other applicable statutes, regulations, or executive order, which prohibits discrimination, based on race, color, national origin, sex, age, political affiliation, or disability. The organization maintains compliance with related statutes including but not limited to the Americans with Disabilities Act. PICCA also maintains a formal Cultural Diversity Policy.

Ashville Neighborhood Center
97 Miller Avenue
Ashville, Ohio 43103
740-983-2530

Corwin Center
Head Start
145 East Corwin Street
Circleville, Ohio 43113
740-474-7411

Ohio Center
Early Head Start/Head Start
722 Clinton Street
Circleville, Ohio 43113
740-474-9544